

**Invitation for Bids**  
**Operating Equipment**  
**Mower/Kubota Attachment**  
**Moultonborough, NH**  
**September 10, 2009**



**Karel A. Crawford, Chairman**  
**Board of Selectmen**

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**PLEASE POST**

## **TOWN OF MOULTONBOROUGH**

### **Invitation for Bids**

Sealed bids for the provision of (a) one (1) zero-turn, so-called, riding lawn motor and (b) one (1) backhoe attachment for a Kubota Model L2430 HSTC will be accepted until 4:00 p.m. on Thursday, October 1, 2009 in the Offices of the SelectBoard, 6 Holland Street, PO Box 139, Moultonborough, NH 03254. They will be opened and publicly read aloud at 7:00 p.m. that evening or as soon thereafter as the SelectBoard's agenda allows.

A detailed package with information on the equipment to be delivered, the conditions thereof, and bid forms, is available at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) (click on Paid, Volunteer and Contract Openings) or said offices during normal business hours.

Your bid envelope must be marked with the project, item or service being sought, and the date the bids are due. If you send your bid by mail you should put it into a separate sealed envelope, marked as required, inside the mailing envelop to safeguard against it being opened in error. Any questions with respect to this invitation must be received, in writing by mail (above address), fax (603.476.5835) or email ([cterenzini@moultonboroughnh.gov](mailto:cterenzini@moultonboroughnh.gov)), by Carter Terenzini, Town Administrator, no later than 4:00 p.m. on September 22, 2009.

The town reserves the right to reject any and all bids, and waive any minor or non-material informalities, if deemed to be in its best interests.

Karel A. Crawford, Chairman/s/  
Board of Selectmen

Posted: Town Bulletin Boards (7)  
SAU

Advertised: Meredith News & Carroll County Independent 09/10/09 & 09/17/09  
Mailed: Vendors List  
Web: Town; Craigslist; [winnipesaukee.com](http://winnipesaukee.com); NHLGC

## **Scope of Work or Specifications and Conditions**

### **1.) General Description of the Project, Materials and Quantities**

The Town will procure two separate pieces of equipment together with associated installation and training, for a cash payment to the vendor. You may bid on either or both items. This is not a lease.

Your bid price is all inclusive of the equipment, freight to our location, installation, and training as specified herein.

### **2.) Specifications & Certification**

See Exhibit A

### **3.) Delivery Location and Timing**

All equipment is to be shipped to the Moultonborough Highway Garage at 68/30 Highway Garage Road within sixty (60) days of the placement of the order. Installation and training is to be completed within seventy five (75) days of the order.

### **4.) Term of Contract**

There may be a separate contract issued for each item.

### **5.) General Conditions**

a.) You must produce a certificate of insurance, naming the town, its officers, employees and assigns, as Certificate Holder and additionally Named Insured, for the following types and levels of coverage:

|                            |                         |
|----------------------------|-------------------------|
| - Workers Compensation     | Statutory               |
| - Automobile and Equipment | \$1 Million/\$2 Million |
| - Property Damage          | \$1 Million/\$2 Million |
| - General Liability        | \$1 Million/\$2 Million |

If you use a sub-contractor for any portion of the work you must obtain from them, and provide to us a similar certificate in similar amounts.

b.) Payments will be made within thirty (30) days of the submission of a bill showing conformance with all work requirements.

d.) The term “days” shall mean calendar days.

## **6.) Site Inspection, Questions and Supplements**

No site inspection is required. If you wish to inspect the Kubota you must call Mr., Scott Kinmond at 1.603.253.7445 during normal business hours of Monday through Friday , Tuesday, Friday 7:00 a.m. to 3:30 p.m.

Any questions with respect to this invitation must be received, in writing by mail at 6 Holland Street, PO Box 139, Moultonborough, NH 03254 (above address), by fax (603.476.5835) or by email ([cterenzini@moultonboroughnh.gov](mailto:cterenzini@moultonboroughnh.gov)), by Carter Terenzini, Town Administrator, no later than 4:00 p.m. on September 22, 2009.

**The answers, and any other changes or supplements to this document, will be posted on the Town web site as an Addendum no later than 4:00 p.m. on Monday, September 28, 2009. It is the bidder's responsibility to check and verify any such changes in order to account for them in their bid.**

## **6.) Bid Due Date and Methods of Delivery**

Bids will be accepted until 4:00 p.m. on Thursday, October 1, 2009 in the Offices of the SelectBoard, 6 Holland Street, PO Box 139, Moultonborough, NH 03254. They will be opened and publicly read aloud at 7:00 p.m. that evening or as soon thereafter as the SelectBoard's agenda allows.

Your bid envelope must be marked with the project, item or service being sought, and the date the bids are due. If you send your bid by mail you should put it into a separate sealed envelope, marked as required, inside the mailing envelop to safeguard against it being opened in error. If mailed, each bid should be in a separate sealed envelope, similarly marked to protect against the actual bid being opened in error.

## Exhibit A

### Item 1: Backhoe attachment for Kubota Tractor model 3430 (33 hp)

|     |         |        |   |
|-----|---------|--------|---|
| 1.  | Yes____ | No____ | 4- point Frame Mount Kit  |
| 2.  | Yes____ | No____ | PTO for 30-70 Hp tractors   |
| 3.  | Yes____ | No____ | Digging deeps- 2' flat 109"   |
| 4.  | Yes____ | No____ | Digging depth- 8' flat 91"  |
| 5.  | Yes____ | No____ | Reach from swing pivot 145"   |
| 6.  | Yes____ | No____ | Loading Height 89"  |
| 7.  | Yes____ | No____ | Transporting Height 97"   |
| 8.  | Yes____ | No____ | Swing Arc 180 degrees   |
| 9.  | Yes____ | No____ | Bucket rotation 180 degrees   |
| 10. | Yes____ | No____ | Stabilizer up 66" down 100"   |
| 11. | Yes____ | No____ | Relief Pressure 2500 psi  |
| 12. | Yes____ | No____ | Bucket digging force 4180/5070 lbs  |
| 13. | Yes____ | No____ | Dipperstick digging force 2900 lbs  |
| 14. | Yes____ | No____ | 18" Heavy Duty Bucket   |
| 15. | Yes____ | No____ | Pin on Teeth  |
| 16. | Yes____ | No____ | Mechanical thumb  |
| 17. | Yes____ | No____ | Hydraulic hose loop kit   |
| 18. | Yes____ | No____ | Delivery of unit to Town site and installation of unit to Town of Moultonborough's Tractor on site<br>Or;   |
| 18. | Yes____ | No____ | Pick-up of Town of Moultonborough's Tractor, installation of unit at vendor's site and delivery to Town site with complete unit.  |
| 19. | Yes____ | No____ | One year parts and labor warranty   |
| 20. | Yes____ | No____ | Up to four (4) hours of instruction on operation of unit and preventative maintenance schedules   |
| 21. | Yes____ | No____ | Attach certification you are authorized manufactureer's vendor for product quoted   |
| 22. | Yes____ | No____ | Attach manufacturer's specifications for specific model quoted  |
| 23. | Yes____ | No____ | Attach explanation of any variations from the specification and a certification from the manufacturer as to its operability and warranty for any modifications made to their standard unit. |

### Item 2: Zero Turn Riding Lawn Mower

|     |         |        |   |
|-----|---------|--------|---|
| 1.  | Yes____ | No____ | 23 Hp V-twin Motor                        |
| 2.  | Yes____ | No____ | Parker Torqmotor drive Hydraulic          |
| 3.  | Yes____ | No____ | Speed range 0-10 mph forward and reverse  |
| 4.  | Yes____ | No____ | Zero turning capability 360 degrees       |
| 5.  | Yes____ | No____ | 52" mower deck 3- blade system            |
| 6.  | Yes____ | No____ | 7 gauge mower deck construction           |
| 7.  | Yes____ | No____ | One year parts and labor warranty         |
| 8.  | Yes____ | No____ | 2- bagger system                          |
| 9.  | Yes____ | No____ | Delivery to Moultonborough Highway Garage |
| 10. | Yes____ | No____ | One year parts and labor warranty         |

|         |         |        |   |
|---------|---------|--------|---|
| 11<br>. | Yes____ | No____ | Up to four (4) hours of instruction on operation of unit and preventative maintenance schedules   |
| 13<br>. | Yes____ | No____ | Attach certification you are authorized manufacturer's vendor for product quoted  |
| 14<br>. | Yes____ | No____ | Attach manufacturer's specifications for specific model quoted  |
| 15<br>. | Yes____ | No____ | Attach explanation of any variations from the specification and a certification from the manufacturer as to its operability and warranty for any modifications made to their standard unit. |

**Add Alternate(s) Item 2:**

|    |         |        |  |
|----|---------|--------|--|
| 1. | Yes____ | No____ | Upgrading to a 2- year warranty:<br><br><b>Added Cost \$</b> _____ |
| 2: | Yes____ | No____ | Upgrading to a 3- year warranty:<br><br><b>Added Cost \$</b> _____ |
| 3: | Yes____ | No____ | Upgrading to a 3 bag collection:<br><br><b>Added Cost \$</b> _____ |

**Town of Moultonborough  
Operating Equipment  
Mower/Kubota Attachment  
Bid Form**

(Please Print or Type)

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

ATTENTION:

Ms. Karel A. Crawford, Chairman  
Board of Selectmen  
PO Box 139  
Moultonborough, NH 03254

Dear Ms. Crawford:

Having examined the documentation provided with the subject Invitation for Bids the undersigned proposes to furnish all materials as requested in accordance with the subject documents.

The undersigned acknowledges Addenda # \_\_\_\_\_  
(If none, write none).

If I am notified my proposal is accepted within forty five (45) days of the bids having been opened, I will execute a contract for the work within fourteen (14) days thereafter.

I propose to provide the specified materials for the following unit pricing

Equipment

Unit Price

1.) **Backhoe Attachment [Kubota Tractor model 3430]**

(Complete w/installation and training) Per Item

\$\_\_\_\_\_ (Delivered)



Equipment

Unit Price

**2.) Zero Turn Riding Lawn Mower**  
(Complete w/training)

\$ \_\_\_\_\_ (Delivered)

My add alternate pricing is shown on the specification sheet.

I understand that the town reserves the right to reject any and all bids, and waive any minor or non-material informalities, if deemed to be in its best interests. I understand that the Town may hold my bid for forty five (45) days prior to awarding a contract.

I certify, under the penalties of perjury, that (1) I have had an opportunity to view the full bid package and am aware it was my responsibility to perform my own due diligence appropriate to submitting this proposal, (2) I am fully authorized to submit this bid, (3) I have not engaged in discussions, negotiations, or collusion with any person to determine what my bid will be and (4) that I, to the best of my knowledge and belief, have paid all taxes, fees, assessments, betterments or other municipal charges that I owe to the Town of Moultonborough or have a payment agreement in place or have filed an appeal over the same.

\_\_\_\_\_  
Signature of Bidder

Corporate  
Seal

\_\_\_\_\_  
Title of Bidder

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.